

Allahabad Bank Clerk Question Paper

Computer Knowledge Solved Paper

1. Information on a computer is stored as what?

- (A) Analog data
- (B) Digital data
- (C) Modem data
- (D) Watts data
- (E) None of these

Ans : (B)

2. C, BASIC, COBOL and Java are examples of _____ languages.

- (A) low-level
- (B) computer
- (C) system programming
- (D) high-level
- (E) None of these

Ans : (D)

3. Most Web sites have a main page, the _____, which acts as a doorway to the rest of the Web site pages.

- (A) search engine
- (B) home page
- (C) browser
- (D) URL
- (E) None of these

Ans : (B)

4. An email account includes a storage area, often called a(n)

- (A) attachment
- (B) hyperlink
- (C) mailbox
- (D) IP address
- (E) None of these

Ans : (C)

5. The _____ is the box that houses the most important parts of a computer system.

- (A) software
- (B) hardware
- (C) input device
- (D) system unit
- (E) None of these

Ans : (D)

6. What type of computer could be found in a digital watch ?

- (A) Mainframe computer
- (B) Super computer
- (C) Embedded computer
- (D) Notebook computer
- (E) None of these

Ans : (C)

7. What is a modem connected to ?

- (A) Processor
- (B) Mother board
- (C) Printer
- (D) Phone line
- (E) None of these

Ans : (D)

8. A(n) _____ is a collection of information that determines which files you can access and which settings you use.

- (A) network
- (B) user account
- (C) operating system
- (D) file system
- (E) None of these

Ans : (B)

9. The space in your computer that loads and works with data (A) cache memory

- (B) CPU
- (C) megabyte
- (D) RAM memory
- (E) ROM memory

Ans : (D)

10. _____ hard drives are permanently located inside the system unit and are not designed to be removed, unless they need to be repaired or replaced.

- (A) Static
- (B) Internal
- (C) External
- (D) Remove
- (E) None of these

Ans : (B)

11. A computer _____ consists of two or more computers and other devices that are connected for the purpose of sharing data and programs.

- (A) network
- (B) system
- (C) workstation
- (D) device
- (E) None of these

Ans : (A)

12. The taskbar is located
- (A) on the Start menu
 - (B) at the bottom of the screen
 - (C) on the Quick Launch toolbar
 - (D) at the top of the screen
 - (E) None of these

Ans : (B)

13. Once information is input into a computer, it becomes (A) objects
- (B) data
 - (C) ideas
 - (D) facts
 - (E) None of these

Ans : (B)

14. Generally, you access the Recycle Bin through an icon located (A) on the desktop
- (B) on the hard drive
 - (C) on the shortcut menu
 - (D) in the Properties dialog box
 - (E) None of these

Ans : (A)

15. Computer programs are written in a high-level programming language; however, the humanreadable version of a program is called
- (A) cache
 - (B) instruction set
 - (C) source code
 - (D) word size
 - (E) None of these

Ans : (C)

16. The Recycle Bin stores discarded items until (A) another user logs on
- (B) the computer is shut down
 - (C) the end of the day
 - (D) you empty it
 - (E) None of these

Ans : (D)

17. A _____ is a collection of information saved as a unit. (A) folder
- (B) file
 - (C) path
 - (D) file extension
 - (E) None of these

Ans : (B)

18. Input, output, and processing devices grouped together represent a(n) (A) mobile device

- (B) information processing cycle
- (C) circuit board
- (D) computer system
- (E) None of these

Ans : (D)

19. One thousand bytes is a

- (A) kilobyte
- (B) megabyte
- (C) gigabyte
- (D) terabyte
- (E) None of these

Ans : (E)

20. What part of the computer provides only temporary storage of files ? (A) ROM memory

- (B) RAM memory
- (C) Hard drive
- (D) Mother board
- (E) Processor

Ans : (B)

21. A(n) _____ backup contains a copy of every program, data, and system file on a computer. (A) restoration

- (B) bootstrap
- (C) differential
- (D) full
- (E) None of these

Ans : (D)

22. Every component of your computer is either (A) application software or system software

- (B) software or CPU/RAM
- (C) hardware or software
- (D) input devices or output devices
- (E) None of these

Ans : (C)

23. A blinking symbol on the screen that shows where the next character will appear (A) delete key

- (B) arrow key
- (C) cursor
- (D) return key
- (E) Esc key

Ans : (C)

24. Being _____ means being familiar enough with computers that you understand their capabilities and limitations.

- (A) computer literate
- (B) computer competent

- (C) computer savvy
- (D) technology literate
- (E) None of these

Ans : (A)

25. Which of the following could you do to remove a paragraph from a report you had written ?

- (A) Delete and edit
- (B) Copy and paste
- (C) Cut and paste
- (D) Undo typing
- (E) Highlight and delete

Ans : (E)

26. The computer monitor is which type of device ? (A) Scanning

- (B) Input
- (C) Processor
- (D) Software
- (E) Output

Ans : (E)

27. The arrow keys can be used to

- (A) delete text
- (B) move the cursor in the text that has already been entered
- (C) save the document
- (D) move the cursor while deleting text
- (E) None of these

Ans : (B)

28. Numbers in table columns are usually

- (A) right-aligned
- (B) left-aligned
- (C) justified
- (D) centered
- (E) None of these

Ans : (A)

29. To indent the first paragraph of your report, you should use this key (A) esc

- (B) space bar
- (C) return key
- (D) shift key
- (E) tab key

Ans : (E)

30. Each box in a spreadsheet is called a

- (A) cell
- (B) empty space
- (C) record
- (D) field

(E) table

Ans : (A)

31. A small picture that represents something on your screen such as a(n) & (A) table

(B) application

(C) photo

(D) modem

(E) icon

Ans : (E)

32. When a file is saved for the first time

(A) a copy is automatically printed

(B) file name and folder name must be the same

(C) it does not need a name

(D) it only needs a name if it is not going to be printed (E) it must be given a name to identify it

Ans : (E)

33. Example of non-numeric data is

(A) Employee Name

(B) Test score

(C) Bank Account No.

(D) All of these

(E) None of these

Ans : (A)

34. Which type of file is created by word processing programs ? (A) Database file

(B) Storage file

(C) Worksheet file

(D) Document file

(E) Graphical file

Ans : (D)

35. The information you put into the computer is called (A) directory

(B) facts

(C) data

(D) files

(E) output

Ans : (C)

36. This can be another word for program

(A) peripheral

(B) disk

(C) floppy

(D) hardware

(E) software

Ans : (E)

37. If a previously saved file is edited

- (A) it cannot be saved again
- (B) the changes will automatically be saved in the file
- (C) the file will only have to be saved again if it is more than one page in length (D) its name must be changed
- (E) the file must be saved again to store the changes

Ans : (E)

38. Mr. XYZ wants to send an electronic message to a friend. He should use this type of application

- (A) word processing
- (B) email
- (C) spreadsheet
- (D) paper and pencil
- (E) None of these

Ans : (B)

39. To print a document

- (A) select the Print command and then select OK
- (B) select the Ready Printer command then select OK
- (C) type PRINT and then press Enter
- (D) close the document, select the Print command, then select OK (E) None of these

Ans : (A)

40. Each _____ on a menu performs a specific action. (A) client

- (B) server
- (C) node
- (D) command
- (E) folder

Ans : (D)